

This application must be **COMPLETE** for the Area Plan Commission Office to issue this permit.

Section 1: General Provisions (APPLICANT* to read and sign)

*For the purposes of this permit the applicant is the owner of the property.

1. No work of any kind may start until a permit is issued.
2. No work of any kind may start until 811 DIG has been on site to mark any underground utilities.
3. The permit may be revoked if any false statements are made herein.
4. If revoked, all work must cease until permit is reissued.
5. Development shall not be used or occupied until a Certificate of Occupancy is issued.
6. The permit will expire if no work is commenced within six months of issuance.
7. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
8. Applicant hereby gives consent to the Fayette County Area Plan Commission Staff to make reasonable inspections required to verify compliance.
9. The property owner is ultimately responsible for ensuring that all required inspections are scheduled and made.
10. All inspections must be made at least 24 hours in advance.
11. No Certificate of Occupancy will be issued unless all construction work passes all required inspections.
12. THE APPLICANT, CERTIFY THAT ALL STATEMENTS HERIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE AND THAT THE APPLICANT UNDERSTANDS ALL CONDITIONS UNDER WHICH THIS PERMIT IS ISSUED.

PROPERTY OWNER'S NAME _____ DATE: _____

PROPERTY OWNER'S SIGNATURE _____ DATE: _____

APPLICANTS NAME (owner's agent) _____ DATE: _____

APPLICANTS SIGNATURE (owner's agent) _____ DATE: _____

Section 2: Required Inspections (Inspections required will depend on the type of project)

1. Footing (before pouring, any reinforcement must be installed, mark outer corner of foundation walls)
2. Foundation
 - poured foundation: before pouring walls
 - block foundation: after installation, sump pit installed, vapor barrier and gravel for crawl space
3. Concrete floors: install vapor barrier, gravel base, reinforcement)
4. Sill plate and anchor bolts (anchor bolts require 7" of embedment and long enough to **NOT** countersink sill plates)
5. Framing (prior to installing house wrap and insulation)
6. Electric system rough-in
7. Electric service (service panel and meter base)
8. Mechanical system rough-in
9. Plumbing System rough-in
10. Plumbing pressure test (water and sanitary)
11. Final inspection

Section 3: PROPERTY OWNER AND PROPERTY INFORMATION

Property owner: _____

Property owner's legal address: _____

Property owner's phone number: _____

Project address: _____

Parcel number: _____

Legal description: _____

Parcel size: _____

Legal road frontage: _____

Zoning District: _____

Township Name: _____ Section Number: _____ Township Number: _____ Range Number: _____

Section 4: CONTRACTOR INFORMATION

General Contractor Name: _____

Address: _____

Contact Information

Phone Number: _____ Mobile Phone Number: _____ Fax: _____

Email: _____

Plumbing Contractor Name: _____

Address: _____

Indiana Plumbing License Number: _____

Contact Information

Phone Number: _____ Mobile Phone Number: _____ Fax: _____

Email: _____

Electrical Contractor Name: _____

Address: _____

Contact Information

Phone Number: _____ Mobile Phone Number: _____ Fax: _____

Email: _____

Mechanical Contractor Name: _____

Address: _____

Contact Information

Phone Number: _____ Mobile Phone Number: _____ Fax: _____

Email: _____

Concrete Contractor Name: _____

Address: _____

Contact Information

Phone Number: _____ Mobile Phone Number: _____ Fax: _____

Email: _____

Excavation Contractor Name: _____

Address: _____

Contact Information

Phone Number: _____ Mobile Phone Number: _____ Fax: _____

Email: _____

Section 5: Proposed Development (To be completed by APPLICANT)

Proposed Use: new single family dwelling / new two-family dwelling / new manufactured home / residential addition / residential remodel / attached garage / detached garage / pole barn / accessory building / carport / deck / deck enclosure / patio enclosure / porch enclosure / other _____ (circle appropriate project type)

Total Square footage of project: _____

Square footage of basement: _____

Square footage of crawl space: _____

Square footage of garage: _____

Square Footage of 1st floor: _____

Square footage of 2nd floor: _____

Square footage usable attic space: _____

Cost of materials: _____

Section 6: DOCUMENTATION (To be completed by APPLICANT)

Applicant is responsible for providing the following information for the Area Plan Commission Office to issue this permit

1. Site plan: must show the location of existing buildings and proposed construction, septic field (if septic used), well location (if well is used), drives, easements, distance from new construction to existing buildings and property lines. The site plan must be drawn to an accurate scale.

Documentation provided ____ YES ____ NO

2. A set of construction plans including the **floor plan, foundation plan, roof plan** and construction details and/or construction notes that demonstrate compliance with the Indiana Building Codes. Construction plans and details must be drawn to an accurate scale. Floor plans must show dimension of rooms, use of each room, location of plumbing fixtures, utility room and mechanical space.

Documentation provided ____ YES ____ NO

3. Fayette County Septic Permit if septic is to be used. Contact Fayette County Health Department for Septic Permit application.

Documentation provided ____ YES ____ NO Document not required ____ YES ____ NO

4. Fayette County Well Permit if a well is to be used. Contact Fayette County Health Department for Well Permit application.
 Documentation provided YES NO Document not required YES NO

5. Notice of Agricultural Use (required for any new residential use located in the unincorporated parts of Fayette County.)
 Documentation provided YES NO Document not required YES NO

6. Notice of water availability (required for any use requiring ground water as a source of potable water.)
 Documentation provided YES NO Document not required YES NO

7. Drive permit for a new drive or curb cut from the Connersville Highway Department, City Street Department, or Indiana Department of Transportation.
 Documentation provided YES NO Document not required YES NO

8. Approval from the Connersville Drainage Board for properties within their jurisdiction
 Documentation provided YES NO Document not required YES NO

9. Copy of deed restrictions and restrictive covenants. *** The Fayette County Area Plan Commission office will not issue permits for any project that is in violation of deed restrictions or restrictive covenants.***
 Documentation provided YES NO Document not required YES NO

10. Is the parcel located in a 100 year floodplain? (If yes, a flood plain development permit is required.)
 YES NO

Section 7: CONSTRUCTION PLAN and DETAIL WORKSHEET: To be completed by **APPLICANT** to help determine that building design complies with the Indiana Building Codes.

Footer and Foundation System Information

- Height from finished grade to bottom off footer: _____
- Is a step down footer to be used? _____
- Height between top of foundation wall and final grade: _____
- Basement or crawl space? _____
- Height between basement or crawl space or basement floor to bottom of floor joists: _____
- Basement wall dimensions: Height _____ ' Width _____'
- Basement wall reinforcement: Rebar size _____,
- Rebar spacing: Horizontal _____, Vertical _____
- Anchor bolts size: length _____, diameter _____
- Anchor bolt spacing: on center spacing _____, distance from end of plates _____

Floor System Information

- Engineered joists or lumber floor joist system? _____
- Engineered joists engineering information included? _____
- Dimensional lumber floor joists: dimensions _____x _____, on center spacing _____, maximum span _____
- Beam: material: _____ dimensions _____
- Beam supports: type used _____, spacing _____, footing dimensions _____
- Underfloor sheathing dimensions: _____

Wall System Information

- Dimension of lumber used for stud walls: _____
- Ceiling height: _____
- Stud wall on center spacing: _____
- Corning bracing method used: _____

- Locations of corner bracing and intermediate wall bracing _____
- Location of interior continuously braced wall line _____
- Material used for fire blocking penetrations _____
- Type and R-value of insulation _____

Roof System Information

- Will the attic space be used for storage? _____
- Truss system or joist rafter system _____
- Stamped engineering drawings for trusses required _____
- Joist rafter system: Rafter dimensions ____x ____, Joist dimensions ____ x ____; maximum rafter span ____, maximum joist span _____, maximum rafter span _____
- Beam dimensions and material _____
- Door header dimensions _____
- Window header dimensions _____
- Roof sheathing dimensions: _____
- Roof to wall attachment method _____
- Are vaulted or cathedral ceilings used? _____
- Type and R-value of insulation _____

Plumbing System Information

- Number of drainage fixture units: _____
- Number of plumbing vents. _____
- Diameter of plumbing vents. _____
- Is a grinder pit to be installed?
- Location of exterior water fixtures
- Water line material _____, diameter _____
- Sanitary line material _____, diameter _____
- Vent line material _____, diameter _____

Electrical System Information

- Size of electric system: _____ amps
- Number of branch circuits _____
- Is length of service cable connecting meter base to electric panel greater than 10 feet? _____
- Will there be subpanels? _____

Mechanical System Information

- Will fuel burning appliances be used?
- Is there an exterior GFCI with 25 feet of the air conditioning unit?
- Length of dryer ventilation hose?
- Maximum length of bathroom ventilation hoses?
- Water heater size _____ energy source ----
- Furnace size _____ energy source
- Will there be a fireplace? ____ Fuel source _____ manufactured or masonry _____
- Fireplace chimney manufactured or masonry _____

One and Two Family Residential Structure Permit Application
Improvement Location Permit and Building Permit

Fayette County Area Plan
Commission
111 West 4th Street
Connersville, IN 47331
765-825-9808
(F) 765- 827-4352

Property Owner

Name Signature Date _____

Property Owner's Agent

Name Signature Date _____

Area Plan Commission Staff

Name Signature Date _____