

This application must be **COMPLETE** for the Area Plan Commission Office to issue this permit.

Section 1: General Provisions (APPLICANT* to read and sign)

*For the purposes of this permit the applicant is the owner of the property.

1. No work of any kind may start until a permit is issued.
2. No work of any kind may start until 811 DIG has been on site to mark any underground utilities.
3. The permit may be revoked if any false statements are made herein.
4. If revoked, all work must cease until permit is reissued.
5. Development shall not be used or occupied until a Certificate of Occupancy is issued.
6. The permit will expire if no work is commenced within six months of issuance.
7. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
8. Applicant hereby gives consent to the Fayette County Area Plan Commission Staff to make reasonable inspections required to verify compliance.
9. The property owner is ultimately responsible for ensuring that all required inspections are scheduled and made.
10. All inspections must be made at least 24 hours in advance.
11. No Certificate of Occupancy will be issued unless all construction work passes all required inspections.
12. THE APPLICANT, CERTIFY THAT ALL STATEMENTS HERIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE AND THAT THE APPLICANT UNDERSTANDS ALL CONDITIONS UNDER WHICH THIS PERMIT IS ISSUED.

PROPERTY OWNER'S NAME _____ DATE: _____

PROPERTY OWNER'S SIGNATURE _____ DATE: _____

APPLICANTS NAME (owner's agent) _____ DATE: _____

APPLICANTS SIGNATURE (owner's agent) _____ DATE: _____

Section 2: Required Inspections

1. Footing (before pouring, any reinforcement must be installed, mark outer corner of foundation walls)
2. Foundation
 - poured foundation: before pouring walls
 - block foundation: after installation, sump pit installed, vapor barrier and gravel for crawl space
3. Tie-downs
4. Electric service (service panel and meter base)
5. Final inspection

Section 3: PROPERTY OWNER AND PROPERTY INFORMATION

Property owner: _____

Property owner's legal address: _____

Property owner's home phone number: _____, Cell Phone _____

Project address: _____

Parcel number: _____

Legal description: _____

Parcel size: _____, Legal road frontage: _____, Lot width where dwelling will be built _____, Lot depth _____

Township Name: _____ Section Number: _____ Township: _____ Range: _____, Zoning District: _____

Section 4: CONTRACTOR INFORMATION

Seller of Home: _____

Address: _____

Contact Information

Phone Number: _____ Mobile Phone Number: _____ Fax: _____

Email: _____

Home Installer: _____

Address: _____

Indiana Installer License Number: _____

Contact Information

Phone Number: _____ Mobile Phone Number: _____ Fax: _____

Email: _____

Electrical Contractor Name: _____

Address: _____

Contact Information

Phone Number: _____ Mobile Phone Number: _____ Fax: _____

Email: _____

Concrete Contractor Name: _____

Address: _____

Contact Information

Phone Number: _____ Mobile Phone Number: _____ Fax: _____

Email: _____

Excavation Contractor Name: _____

Address: _____

Contact Information

Phone Number: _____ Mobile Phone Number: _____ Fax: _____

Email: _____

Section 5: Proposed Development (To be completed by APPLICANT)

Proposed Use: new manufactured home / used manufactured home / modular home / mobile home upgrade

Total Square footage of living space (minimum 1,080 f): _____

Year dwelling was manufactured: _____

Cost of dwelling unit: _____

Section 6: Documentation (To be completed by APPLICANT) Applicant is responsible for providing the following information for the Area Plan Commission Office to issue this permit

1. Site plan: must show the location of existing buildings and proposed construction, septic field (if septic used), well location (if well is used), drives, easements, distance from new construction to existing buildings and property lines. The site plan must be drawn to an accurate scale.

Documentation provided ____ YES ____ NO

2. Foundation plan that demonstrate compliance with the Indiana Building Codes. Construction plans and details must be drawn to an

