

## LOCAL JUVENILE RULES OF THE FAYETTE CIRCUIT COURT

The Court being duly advised now establishes the attached Joint Local Juvenile Rules. All Juvenile Rules previously adopted by the Court are hereby revoked.

It is further ordered that these rules be spread of record on the Record of Judgments and Orders Book of the Courts and that they be printed and distributed to members of the Fayette County Bar, and two copies thereof transmitted to the Clerk of the Indiana Supreme Court and the Indiana Court of Appeals.

SO ORDERED this 31st day of December, 2004.

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Daniel Lee Pflum, Judge, Fayette Circuit Court

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Ronald T. Urdal, Judge, Fayette Superior Court

### LOCAL JUVENILE RULES

#### **LR21-JR00-JR-1**

#### CITATION

These rules shall be known as Fayette County Juvenile Rules.

#### **LR21-JR00-JR- 2**

#### APPLICATION OF LOCAL CIVIL AND CRIMINAL RULES

The Fayette County Local Civil Rules whether adopted by this Court on its own or in conjunction with the Fayette Superior Court including any subsequent modifications or amendments thereto apply to all Paternity and Children in Need of Services cases. The Fayette County Local Criminal Rules whether adopted by this Court on its own or in conjunction with the Fayette Superior Court including any subsequent modifications or amendments thereto apply to all Delinquency cases.

#### **LR21-JR00-JR-3**

## REPORTS

All reports that are required to be filed with the Court or are filed with the Court shall be filed at least 7 days prior to the hearing and shall promptly be given to the parents, foster parents, Special Advocate, caseworker, probation officer and attorneys. If the hearing was set with less than 10 days notice then the report shall be provided to the Court and the above individuals within 4 days of the date of the hearing but no later than 2 hours prior to the hearing. Reports include DPW 310s and DPW 311s. If the child is not with parents or relatives, all reports shall state what family members have requested custody and specifically why that relative is not being considered.

### **LR21-JR00-JR-4**

#### SERVICE PROVIDER REPORT

All Individuals and agencies providing service for a child or family that is the subject of a Delinquency or CHINS Petition shall provide at least monthly reports. The monthly reports shall among other things state specifically why the service should continue and whether or not there are less costly services that can be provided by the service provider or some other service provider. The monthly reports are to be provided to the Office of Family and Children, Probation Department, CASA, parents, foster parents, and attorneys. The caseworker or probation officer shall keep the service providers informed of the above individuals address so that the service providers can comply with this rule.

### **LR21-JR00-JR-5**

#### CASE MANAGER

Case Conferences are to be set at least 2 weeks in advance and cleared on the parents' and the child's attorney's calendar. Notice must be given immediately to the parent, foster parents, CASA and anyone else necessary for the conference to be a success. The approved case plan must be filed with the Court.

### **LR21-JR00-JR-6**

#### CASE MANAGER

Once a case has been assigned to a probation officer or caseworker that same person shall remain with the case until the Court terminates jurisdiction.

### **LR21-JR00-JR-7**

#### NOTICE OF HEARING

Proof of Notice of any hearing required to be served by the caseworker or probation worker shall be filed with the Court immediately after service has been made.

**LR21-JR00-JR-8**

CHILD SUPPORT WORKSHEET

The probation officer or caseworker shall, within 3 days after a detention hearing or after a child has been removed or 3 days prior to a hearing whichever date occurs first, file a completed child support worksheet so that the Court may enter an order requiring the parents to pay for services as required by statute. The parents, under penalties for contempt, shall furnish the caseworker or officer with the necessary income information including the name and case number of any case where they are paying or receiving child support.

**LR21-JR00-JR-9**

SHARING OF INFORMATION

The Office of Family and Children and the Probation Department shall freely share and exchange information, including documents, with each other concerning a child or family upon request regardless of the status of the case.