

Fayette County Health

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Connersville, In 47331-1901

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WARNING: False application, altering, mutilating, or counterfeiting Indiana Birth Certificates is a criminal offense under IC 16-1-19-6.

Your request for a birth certificate was received and is pending the completion of this form.

Please remit **\$15.00** for one certified copy of the certificate. Plastic protector is available for \$1.00 each. **NO PERSONAL CHECKS ACCEPTED**

Indiana Law (IC 16-1-16-18) requires the “showing of at least one form of photo identification” to issue a certified copy of a birth certificate. This requirement applies to **ALL** requests. If request is by mail please see reverse side for acceptable documents.

APPLICATION FOR SEARCH AND CERTIFIED COPY OF BIRTH RECORD PLEASE COMPLETE ALL ITEMS BELOW.

Today's Date: _____

Full Name at Birth: _____

Could this birth be recorded under any other name? _____ Yes _____ No

If yes, what name? _____

Date of Birth: _____ Age now _____

Full name of Father: _____

Full name of mother with Maiden name _____

Purpose for which record is to be used _____

Is this your certificate ? _____ If no: your relationship to person _____

Signature of applicant _____

Mailing address _____

City _____ State _____ Zip _____

Home phone () _____ Day time phone () _____

REQUESTING FULL SIZE \$15.00 _____ each Plastic Protectors for certificates \$1.00 each _____

FOR OFFICE USE ONLY:

Driver's License _____

Will you be paying via credit card? _____ Yes _____ No

If yes, we will contact you after receiving your application and documentation to request your credit card information.

Who is eligible to obtain a birth certificate?

The purchase must have a “direct interest” in the record. A direct interest is defined as a documented and verifiable financial and legal interest, or an immediate kinship.

- Individual listed on the record
- Parents of individual listed on the record (Must be listed on record)
- Grandparents (Must show proof of relationship)
- Siblings of individual listed on the record (Must show proof of relationship)
- Child or Grandchild of individual listed on the record (Must show proof of relationship)
- Current Spouse (Must show proof of relationship)
- Aunt or Uncle (Must show proof of relationship)
- Court Appointed Legal Guardian (Must provide guardianship papers with seal)
- Attorney representing person named on record (Must provide direct interest spelled out on letterhead or court documents)
- State and Federal Agencies (Must provide work ID, direct interest spelled out on letterhead, court documents, or signed authorization from client)
- Social Agency (Must provide work ID and court documents or signed authorization from client)
- Step-Parent (Must show proof of relationship)
- Genealogy (Individual named on certificate must be over 75 years old and deceased, must provide proof of death)

What is needed to obtain a birth certificate?

One form of primary photo identification (Must be current and valid)

- Government issued driver’s license or state ID (front and back required)
- U.S. Military ID (Front and back required) OR Veteran’s ID
- School ID with proof of enrollment OR work ID with proof of employment
- U.S or Foreign Passport OR Mexico Consular ID (Green)
- Department of Corrections ID card or printout with photo

OR

Two forms of secondary documentation (Must be current and valid)

- Signed Social Security Card
- Voter registration card with name and current address
- Current vehicle registration with name and current address
- Military Discharge (DD214)
- Home Lease/Rental Agreement, Warranty Deed with name, address, and signature(s)